



**Agenda Item Details**

Meeting	Dec 13, 2022 - Business Meeting
Category	19. Items for Consideration
Subject	19.13 Award Recommendation for RFQ 505-2023 Professional Structural Engineering Consulting Services for Sabal Palm Elementary, Building 1 Roof Restoration and Buildings 2, 3, 4, 7 and 8 Roof Replacements Project
Type	Action

**STAFF MEMBER REPORTING THIS ITEM/PHONE:** DannyAlbritton, 617-5907

**ACTION REQUESTED:** The Superintendent recommends Board approval of the Structural Engineering Selection Committee recommendation to award to David H. Melvin, Inc. for RFQ 505-2023, Professional Structural Engineering Consulting Services for Sabal Palm Elementary, Building 1 Roof Restoration and Buildings 2, 3, 4, 7, and 8 Roof Replacements Project. David H. Melvin, Inc. is the highest-ranked firm for this RFQ, conducted per Section 287.055, Florida Statutes, also known as the “Consultant’s Competitive Negotiations Act.” Should negotiations fail with David H. Melvin, Inc., the Superintendent is authorized to negotiate with the next highest-ranked firm through approval of this agenda item. Once negotiations have been finalized, the contract will be submitted to the Board for approval.

**ITEM SUMMARY:** The committee for the recommendation of structural engineers convened on November 29, 2022, to interview structural engineering firms for Sabal Palm Elementary, Building 1 Roof Restoration and Buildings 2, 3, 4, 7, and 8 Roof Replacements Project. Three (3) firms submitted qualification statements for this project, of which all three (3) were selected to interview. The committee ranked the firms as follows:

1. David H. Melvin, Inc.
2. Structural Solutions Consulting Engineers, LLC D/B/A Kever McKee Engineering
3. Amtech Solutions, Inc.

The total estimated construction budget for Sabal Palm Elementary, Building 1 Roof Restoration and Buildings 2, 3, 4, 7, and 8 Roof Replacements Project is \$2,000,000.00.

The recommended construction delivery method for this project is Bid. The scope of work is defined as Sabal Palm Elementary, Building 1 Roof Restoration and Buildings 2, 3, 4, 7, and 8 Roof Replacements Project. District staffing is sufficient to provide the type of supervision needed on this project and has recent experience with similar projects. Costs will be monitored to ensure we stay within budget.

David H. Melvin, Inc. has earned \$32,699.00 from Leon County School Board projects over the last three years.

This is not a phased project.

**WILL THE SUBMITTER BE DELIVERING SIGNATURE DOCUMENTS TO THE BOARD SECRETARY?** No

Per Section 120.57(3), Florida Statutes (F.S.), a Notice of Intent to Protest or a Formal Written Protest must be filed with the District’s Purchasing Department within the timeframes established in law. Filings may be made physically at 3397 W. Tharpe Street, Tallahassee, Florida 32303, or via email to bidprotests@leonschools.net. Protests must comply with Rules 28- 110.003 and 28- 110.004, Florida Administrative Code (F.A.C.). Filings received on a weekend, District holiday, or after 5:00 p.m. will be filed the next business day. Failure to file a protest within the time prescribed in Section 120.57(3), F.S., or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, F.S.

[RFQ 505-2023 Interview Ranking Scoresheets.pdf \(457 KB\)](#)

[RFQ 505-2023 SB Summary.pdf \(57 KB\)](#)

